

JOSEPH & MARY PUBLIC SCHOOL

ADMISSION CRITERIA/ SCHEDULE

FOR ENTRY LEVEL (1st STD) OPEN SEATS

SESSION 2026-27

Commencement of admission process and availability of form	04.12.2025
Last date of submission of application form in school	27.12.2025
Uploading detail of children who apply for admission under open seats	09.01.2026
Uploading marks (as per point system)	16.01.2026
The date of displaying the 1st list of selected candidates (including waiting list)	23.01.2026
Resolution of queries of parents if any regarding allotment of points for the 1st list	24.01.2026 to 03.02.2026
The date of displaying the 2nd list of candidates (if any) including waiting list	09.02.2026
Resolution of queries of parents if any (by written/ email/ verbal interaction) regarding allotment of points to their wards in the second list.	10.02.2026 to 16.02.2026
Subsequent list of admission if any	05.03.2026
Closure of admission process	19.03.2026

AGE LIMIT

Minimum age 5 years & less than 06 years as on 31st march 2026.

VACANT SEATS

Total No. of seats	360
No. of seats under EWS/DG category	90
No. of seats in General Category	270

Note : Admission under EWS/DG category will be online as per the direction of Deptt. of Education Govt. of NCT, Delhi.

ADMISSION CRITERIA

S.No	CRITERIA	TOTAL POINTS
1	Distance (neighbourhood)	60
2.	Sibling	20
3.	School alumni	10
4.	Girl child	10
	Total	100

REGARDING DOCUMENTS VALID AS PROOF OF ADDRESS

1. Ration card / Smart card issued in the name of parents (Mother/Father) having name of child.
2. Domicile certificate of child or of his/ her parents.
3. Voter I- Card (EPIC) of any of the parents.
4. Electricity bill/ MTNL Telephone bill/ Water bill/ Passport in the name of any of the parents of child.
5. Aadhaar Card/ UID Card issued in the name of any of the parents.

DOCUMENTS REQUIRED AT THE TIME OF REGISTRATION

1. D.O.B of the Student.
2. Aadhaar of Student & Parents.
3. Photographs of Student & Parents.

JOSEPH & MARY PUBLIC SCHOOL

BURARI, DELHI-110084

MOBILE NO.-7428506562,9599037098

REGISTRATION FORM FOR 1st std (ENTRY LEVEL)

Date

REGN NO.....

1 NAME OF CHILD.....STUDENT'S AADHAR NO.....

2. DATE OF BIRTH : DATE..... MONTH..... YEAR.....

IN WORDS.....As ON 31st MARCH 2026

3. SEX(GENDER) MALE.....FEMALE.....

4. RESIDENTIAL ADDRESS :

5. PARTICULAR OF PARENTS:

PARTICULARS	FATHER	MOTHER
NAME		
AADHAR NO.		
QUALIFICATION		
PROFESSION		
ANNUAL INCOME		
TEL NO.(RES)		
MOBILE NO.		
EMAIL ADDRESS		

6 CATEGORY: (SC/ST/OBC/GEN).....RELIGION:.....

7 BROTHER & SISTER STUDYING:

NAME	AGE	CLASS	SCHOOL/COLLEGE
(I).....			
(I).....			

8 SCHOOL ALUMINI (EX STUDENT OF SCHOOL DETAILS):

NAMECLASS.....PASSING YEAR.....

DECLARATION

I here declare that all information given above are true and correct to the best of my knowledge and belief.

SIGNATURE OF PARENTS-----

DATE.....

NAME: -----

RELATIONSHIP: -----

Rules and Regulations

1. Admission is subject to the willingness of the pupil and the parents to comply with requirements and regulations of Joseph & Mary Public School.
2. Students whenever they come to school, must wear the prescribed uniform. Students with in proper uniform will not be permitted to attend the classes.
3. Irregular attendance, habitual idleness, neglect study assignments, disobedience and disrespect towards the members of the staff or bad moral influence will lead to dismissal. The pupils are responsible to the school authorities for their conduct both in and outside the school.
4. Repeated absence without leave, or absence for more than 10 consecutive days will eventually lead to the removal of the pupil's name form the school roll.
5. Special arrangements cannot be made for students who are absent from any test/ examination.
6. Absence/ leave in examination will be treated as having received no marks in it.
7. A student who fails twice in the same class will not be permitted to continue studies in the school.
8. Any student found resorting to unfair means in any examination will not be allowed to write the rest of the papers and may not be allowed to continue studies in this school in the next session.
9. Students are not permitted to be absent on the closing day/ reopening next day, or whenever there is a school function.
10. Students are not allowed to use personal vehicles.
11. School fees are to be deposited before the 7th of every month failing to deposit fee by 10th of every month a fine of Rs.20/- per day will be charged for late payments. Without depositing the fee of the month, the pupil will not be allowed classes for the next month. In such cases readmission charge of Rs. 200/- will have to be paid extra to the fees.
12. The rate of fees are subject to change from time to time due to market inflation and the increase in cost of maintenance and expenses.
13. Those seeking admission to Class-Ist should be within the age group of 5 and 6 years on 31st March of the year of admission.
14. Parents and students are also bound by the rules & regulations laid down in the 'Students Dairy' which is published every year.
15. If selected for admission, a pupil will be allowed to attend class only after depositing the fees and other relevant documents.

Date_____

(Signature of Mother)

(Signature of Father)

Date_____

(Signature of Admission In-charge)